**Application form for the Local Hardship Fund of the OU UCU Branch – Marking and assessment boycott (MAB), April 2023 onwards (lost contracts)**

If you have participated in the Marking and assessment boycott (MAB) called by UCU, and you have lost OU contracts as a result, you may be entitled to apply to the local Hardship Fund of the OU UCU Branch. To apply to the local Hardship Fund, please complete the form below and return it by email to ucu-hardship-applications@open.ac.uk. **You will also need to attach copies of emails evidencing the loss of OU contracts, without these your application will not be considered.**

**Evidence required:** cancelled contracts or other documentary evidence (for example an email chain) that a promised contract has been cancelled. There will need to be concrete information about the number of days cancelled or total amount promised, or a note such as the number of scripts that can be translated into days or an amount. Scanned copies of contracts can be provided as jpegs or pdfs.

We also need evidence of how much spare FTE you have as a result of the cancellation of the contract. This can be provided by a screenshot of your Workload report, preferably before and after the cancellation.

This can be found at [Workload Report - Associate Lecturer View (sharepoint.com)](https://openuniv.sharepoint.com/sites/al-mgt/workload-hub/SitePages/Workload-Report---Associate-Lecturer-View.aspx). We need the “AL summary” and the “Workload breakdown” tabs for 2022-23, see screen prints at the end of this form.

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| --- | --- | --- |
| 1 | **Name** |  |
| 2 | **Daytime telephone number** |  |
| 3 | **Email address** |  |
| 4 | **UCU membership number** |  |
| 5 | **Staff category** *(AL / Academic / Academic-Related / Research / Other)* |  |
| 6 | **Annual Salary** *(We need this to check that you are paying UCU subs on the correct salary band.)* |  |
| 7 | **OU module contract which has been cancelled,** e.g. appointment 018 or 019 |  |
| 8 | **Number of days which the contract was for** |  |
| 9 | **Total value of the lost contract** |  |
| 10 | **Do you wish to make a claim for the Marking and assessment boycott (MAB) industrial action?**  |  |
| 11 | **Why do you need the funding/what hardship would you otherwise experience?** (\*see note below) |  |
| 12 | **Bank name** |  |
| 13 | **Name of Account Holder** |  |
| 14 | **Sort Code** |  |
| 15 | **Account number** |  |

\*The reason we need a reason for your claim is that this is a hardship fund, not a strike pay fund and we cannot support all our members in this way. We do not want this question to discourage applicants however, if you are/would experience any hardship as a result of the strike action, please do apply.

**Declaration** – I confirm that:

* I took part in the Marking and assessment boycott (MAB) and have lost OU contracts as a result of taking part.
* My UCU membership is current and I am paying subs at the correct rate.
* The information I have provided on this form is correct.

**Signed**: .......……………………………………………………………………………………………………………………….………………

**Dated**: ……………………………………………………………………………………………………………………………………………..





